September 2021

Dear Parent/Carer

**Is your child eligible for Free School Meals?**

You can easily find out if your child is eligible for Free School Meals, all you need to do is complete the form below and we can check your eligibility. You can either return this form by hand to the school office or email it in to [office@davinciacademy.co.uk](mailto:office@davinciacademy.co.uk).

**Please note** – If your child is currently receiving Free School Meals at primary school, it is essential that you complete the form so we can ensure that your child will be registered to have Free School Meals at Da Vinci for their start date in September.

**Details of the Parent/Carer who claims for benefits:**

Title: \_\_\_\_\_\_ Forename: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Surname: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

National Insurance Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Postcode: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ House Number: \_\_\_\_\_\_ Street Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relationship to child: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

My child is currently receiving Free School Meals at Primary School [ ]

I give my permission for you to use these details to check for FSM eligibility on my behalf [ ]

**Details of Child:**

Forename: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Surname: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Gender: Male [ ] Female [ ] Date of Birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please return this form to the School Office. Once we have received your details, we will use the Free School Meals Checking Service to check if you are eligible.

Please note - You can also apply for FSM online yourself by using the link below: <https://www.cloudforedu.org.uk/ofsm/link2ict>

If your application for Free School Meals is successful, your child will then be entitled to breakfast up to the value of £1 and a meal at lunch time up to the value of £2.20. The school will also receive extra funding from the government to use in support of teaching and learning, so checking to see if you are eligible is important.

If your application for Free School Meals is not successful, your child won’t be eligible for a free meal. The checking service system does however store your details and re checks them every week so if you ever have a change in circumstances whereby you will be eligible for Free School Meals, the system will pick this up and will notify us.

If you have any queries or questions at any time regarding Free School Meals, please feel free to contact the school office on the number above or at [office@davinciacademy.co.uk](mailto:office@davinciacademy.co.uk).

Yours sincerely,

School Office