



Da Vinci Academy
A L.E.A.D. Academy



Headteacher: Mrs. Katie Roberts

Address: St Andrew's View
Derby DE21 4ET

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Wednesday 2 September 2020

Dear Parents and Carers,

Full school re-opening arrangements including an update on the use of face coverings

We are writing to remind you about arrangements for the re-opening of Da Vinci Academy starting with Years 7 and 11 only on Monday 7 September. The arrangements for the safe management of re-opening were shared with you in July and a copy of previous communications can be found on our website. The safety of students and staff remains our priority and our plans for full school re-opening proceed from this. As always, they incorporate both government and LEAD Trust guidance.

Please be reminded of the following:

- The government has made **attendance compulsory**.
- **Travel to school** should be on foot if it is at all possible. If this is not possible then students should consider cycling and our covered area (locked in the day) is available for students to store their bikes. Finally, if neither of these options is possible then students might have to take public transport. In this case they will be expected to wear a face mask.
- **School will start at different times for different year groups**, but everyone will be supervised to sanitise their hands thoroughly upon arrival. To ensure security and adherence to arrival times, we are asking that **all children arrive via the MAIN SCHOOL ENTRANCE (off St. Andrews View)** in their allocated arrival window. The Oakwood and Back gates will not therefore be open. Please support us with this decision in the understanding of the added security and access monitoring that it provides.
- A reminder of the **timings of the school day** are again presented on a separate page for your convenience and allow us to support a staggered start and end to the day. Please help us to keep everyone safe by ensuring that your child arrives at school within the relevant time allocated.
- **Students will be placed in a protective bubble**. Bubbles will not come into prolonged, close contact with each other, which will help keep the school safe. For example, students in KS3 (Years 7-9) will be in a year group bubble and then in the same tutor group class for every lesson. In KS4 (Years 10 & 11) students will be in year group bubbles.
- There will be **different break and lunch times** to help reduce contact between students. This will mean that bubbles will have a break at the same time, but year groups will be allocated different outside areas for break times so that mixing is greatly reduced. This also means we will have a different food offer at break and lunch. Break will include individually wrapped/ secure snacks and lunch will be in a 'grab bag' format.



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In addition, please note the following:

- **All students MUST have a school bag** from September. This is to ensure personal equipment and school work is not shared and is kept safely with each child
- Students should come to school in their **PE kit on the days when they have PE**
- All students should **bring a coat** as breaks/ lunchtime will be outdoors. Opportunities to be outside during lesson time will also be taken where possible
- Students will be **lining up outside in between all lessons**. This is to alleviate any frustration of being in one room for the whole day as well as to maximise exposure to fresh air

To explain these rules to children and implement our plans effectively we will not open to all year groups at once in September. Instead we will re-open gradually with all children being back in full time education by Monday 14 September 2020. **Details when the academy will re-open for your child are also listed on the separate page.**

FACE COVERINGS

The government has updated its guidance on the wearing of facemasks in school to now suggest that face coverings be worn by staff and students "where the layout of the school makes it difficult to maintain social distancing as staff and pupils are moving around the premises". In light of this we have reviewed our policy and decided that:

- All students (and staff) must bring at least one face covering to school every day, this should be stored in a container or re-sealable plastic bag inside their school bag when not being worn.
- Face coverings should be plain if possible and must be appropriate for school.
- All students (and staff) must wear a face covering when moving around corridors inside the academy at lesson changeover and when they are unable to socially distance from others not in their bubble.
NB the same exemptions on face coverings as on public transport for some students with SEND will be in place.
- We do not anticipate students requiring face coverings on entry/ exit to the building as lineup will be outside and within bubbles at the start of the day and before every lesson.
- In line with government guidance and our implementation of bubbles/ zones, face coverings will not be necessary in classrooms
- All visitors to Da Vinci will be required to wear a face covering at all times and no parents or visitors can attend site without an agreed appointment.

It is vital that face coverings are worn correctly and that all staff and students sanitise their hands before and after touching them, including to remove or put them on. Staff will reinforce the safe use of face coverings and hand sanitiser units have been implemented across our school.

We will of course need your help and support to keep school safe. Obviously if your son or daughter, or somebody else in your household, has coronavirus symptoms they should stay at home until tested.



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Likewise, the government guidance says that if there is a confirmed case at school, then we should work with the relevant health authorities to ensure that everyone who was in close contact with them when they were infectious is notified and self-isolates.

As we stated previously, every child, and every home, has had a different experience with lockdown. Whilst we know that the majority of families will be delighted that schools are reopening, there may be some parents or pupils who feel anxious about returning: if this applies to you, please do not suffer in silence. You should contact us as soon as you can and we will work with you to ensure you feel reassured that all your concerns have been addressed. On behalf of all staff, we want to thank you for everything you have done and continue to do to support your children and our school.

Yours sincerely,

Mrs Katie Roberts
Headteacher



Da Vinci Academy
PARENT GUIDANCE – COVID 19
From September 2020

IMPORTANT INFORMATION for ALL students and families

- Return to school dates for each year group
- School day timings

When will my child return to school?

Thursday 3rd and Friday 4th September 2020 – School Inset and Staff Training

Date	Students in school	Notes
Monday 7.9.20	Years 7 and 11 only	NB remote learning will be set for any year group not in school via Go 4 Schools
Tuesday 8.9.20	Years 7 and 11 only	
Wednesday 9.9.20	Years 7, 10 and 11 only	
Thursday 10.9.20	Years 7, 9 and 11 only	
Friday 11.9.20	Years 7, 8 and 11 only	
Monday 14.9.20 onwards	All year groups	NA

What are the timings for the school day?

KS3: Y7, Y8 and Y9

Day	Arrival Window	Finish time – Monday, Wednesday, Thursday, Friday	Finish time – Tuesday only
Year 7	8.45-8.55	3.25pm	3.00pm
Year 8	8.25-8.35	3.05pm	2.40pm
Year 9	8.45-8.55	3.25pm	3.00pm

KS4: Y10 and Y11

Day	Arrival Window	Finish time – Monday, Wednesday, Thursday, Friday	Finish time – Tuesday only
Year 10	8.25-8.35	3.05pm	2.40pm
Year 11	8.45-8.55	4.15pm	3.30pm
	NB Tuesday only: 8.25- 8.35am		