



Dear Parent/Carer,

Ref: Update to Truancy System

At Da Vinci Academy, we are committed to creating an environment where every student can thrive academically, socially, and emotionally. One key factor in achieving this is ensuring that students attend lessons consistently and punctually. To address attendance challenges, we are introducing an updated truancy system designed to improve student engagement and participation in lessons.

Unfortunately, a small number of students are persistently late to lessons or truant by lingering in corridors. Late arrivals disrupt the flow of lessons and the learning of others, while truancy in corridors prevents our Achievement staff from focusing on praising, rewarding, and supporting students in the classroom.

The updated truancy system will come into effect on **Monday, 3rd February**. The key points are outlined below:

- **Late to lessons without a valid reason:** -1 B Point (two lates will result in a 20-minute after-school detention the following day).
- **Lesson truancy (first lesson of the day):** -4 B Points and a one-hour after-school detention the following day.
- **Lesson truancy (second lesson of the day):** -4 B Points and a 90-minute after-school detention the following day.
- **Lesson truancy (third lesson of the day):** -4 B Points and Internal Reflection, plus a 90-minute after-school detention the following day. Further sanctions may be applied if truancy persists.
- **Continued truancy during the day:** The On-Call or Achievement Team will contact home, and parents/carers may be asked to contact their child or visit the academy.
- **Lesson entry restrictions:** Students will not be permitted to enter lessons after a certain cut-off point to minimise disruption to the rest of the class (unless they have an authorised reason, such as attending a meeting or appointment).

As an academy, we strive to support all students by identifying the reasons behind truancy and implementing adjustments to help them feel settled and motivated to attend lessons. This updated system aims to discourage persistent truancy and minimise disruptions, ensuring that all students have the best opportunity to succeed.

Next Steps:

To ensure students understand the updated system, we will explain the changes in assemblies this week. This will be an opportunity to go over the details, clarify expectations, and address any questions they may have.



Da Vinci Academy

A L.E.A.D. Academy

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We value your input and are dedicated to the success of this initiative. Should you have any questions or concerns, please do not hesitate to contact **Mr. Wall, Assistant Headteacher**.

Thank you for your continued support as we work together to make Da Vinci Academy a positive and productive learning environment for all students.

Yours sincerely,

Mrs E Culverwell
Deputy Headteacher

